Accessing Supplemental Data

1. From the Provider Insights page, select the "Colorectal Cancer Screening" measure

2. Find your patient (Option: Patient Search)

3. Click on the Clipboard icon

   A dialogue box should appear

Inputting Supplemental Data

4. Input the screening date under the appropriate test

   Colonoscopy refers to surgical and/or sedated procedures
   FIT-DNA refers to Cologuard or ColoFIT tests
   FOBT refers to Hemoccult or EZ Detect tests

5. Click inside the "Procedure" box. Double click the appropriate procedure from the provided list.

6. CPT search bar: Enter CPT code for easy location

Attach File

7. Click on the paperclip icon and a new dialogue box will appear

8. Click "Browse" and select file to attach documentation

Submit file as a PDF including patient name, DOB, MRN, date of service, and provider name. Name the file as: Last Name, First Name, DOB, Measure (COLE), payer (e.g., "Smith John01011961 COLE UHC").

9. Click "Upload" and the file will appear under "File History"

10. Click "Submit," then "Close"

Verify Completion

11. The paperclip and clipboard icon should now appear solid black to verify data has been accepted

Compliance status typically takes 24-hrs to reflect in Lightbeam